

CITY OF HERINGTON

Utility Payment Options

AUTOMATIC TRANSFER. Payments can be automatically drafted from your local in state bank account on approximately the 8th of each month.

ELECTRONIC BANKING. Payments can be made using your bank website.

IN OFFICE. Payments can be made in our office at 17 North Broadway Mon-Fri from 7:00-4:00pm in cash, check, money order, Visa or MasterCard.

NIGHT DEPOSIT. Payments can be made after hours in the Night Deposit Box in front of the City Office by the South door entrance. ***Payments are not applied until the next business day.**

ONLINE. Payments can be made on line using our Website <http://www.cityofherington.com> You will need your utility account number and last amount paid for the initial set up.

TELEPHONE. Payments can be made by calling the office at 785-258-2271 using your Visa or MasterCard.

US MAIL. Payments can be mailed and they must arrive by the 25th or designated day of the month during regular business hours.

Remember the bills are due when we mail them on the 5th of each month, so the payment must reach us by the 25th of the month unless such date is on a weekend or holiday recognized and observed by the City of Herington, in which case the payment shall be due the last business day prior to the 25th. All payments shall be received in the City Office during regular business hours, Monday through Friday except for holidays as noted above. **Failure to make payment before the close of the business day on the 25th day or designated day of the month shall result in the mailing of an account delinquency and service disconnection notice.**

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