



Bid 19-1001

Hay & Pasture Leases

The City of Herington is accepting sealed bids for hay leases for its properties. These sites are located at the Herington Reservoir as well as several locations at the airport industrial and commercial area.

All qualified parties interested in providing the specified quote for the hay leases shall provide a bid submittal to the City of Herington. Final selection will be made in accordance with the policies of the City of Herington, other applicable statutory provisions, and as outlined herein. Responses must be received by 11:00AM on September 27, 2019 at City Hall for the City of Herington, Kansas, after which time and date they will no longer be accepted. Late responses will not be accepted.

Respondents must submit either **one (1) original or one (1) electronic copy** of their submittal by 11:00AM on September 27, 2019 Any bid received after this time and date will not be considered. The full address for proposal delivery is as follows:

Mailing Address:

City of Herington
Attn: Matt Townsend
P.O. Box 31
Herington, KS 67449

Hand or overnight delivery:

City of Herington
Attn: Matt Townsend
17 N. Broadway
Herington, KS 67449

Questions must be submitted via email to:

Matt Townsend
City Manager

E-mail address: matt@cityofherington.com

****The Subject Line should read: Hay Leases**

Questions must be received by 5:00 PM September 24, 2019

The City reserves the right to consider modifications to responses prior to the award of the contract, and to reject any and all responses received as a result of the proposal. The City is not liable for costs incurred by respondents prior to contract award.

COMMUNITY PROFILE AND PROJECT BACKGROUND

The City of Herington is located in the Western Flint Hills Region. The City was incorporated in 1887, covers approximately 5 square miles and has a population of 2,524 (2010 Census). Herington has a unique topography and ecosystem that is more complex than typical jurisdictions in Kansas.

SCOPE OF WORK

It is the intent of the City of Herington that a single contractor be selected to accomplish all of the services outlined in this bid. In particular, the selected party will be responsible for the provision of all landscaping maintenance and mowing services associated with the municipal airport.

A. Hay Leases:

1. Bids will be accepted on the price per **ACRE**.
2. Bid locations must be specified in the attached bid sheet.
3. The period for this lease term will be from October 2019 to September 2024 (**5-year lease**) for pasture and hay leases at the airport and from October 2019 to September 2025 (**6-year lease**) for reservoir leases.
4. Successful bidder is responsible for the cost of cutting, swathing, baling and removal of hay. All grass must be cut and removed. Any grass left standing must be approved by the City Manager. If grass is left standing with prior approval, the contract for the remaining years of the lease may be voided.
5. All bales must be removed from within 10 days after baling. This will be done to avoid creating dead spots in the grass.
6. Any bales left on site after September 30th will become property of the City, unless prior arrangements are made with the City Manager.
7. If adverse weather conditions delay cuttings, the timelines may be altered with the City Manager's approval. A signed agreement from the City Manager must be obtained.
8. The successful bidder will contact City Hall prior to commencement of work.
9. Successful bidder agrees not to obstruct any entrances into fields with hay bales or equipment. (example – do not place hay bales at the entrance to the field).
10. Successful bidder will make all necessary efforts to not interfere with any other users at the sites or their activities and understands that he/she may encounter people in the field.
11. No equipment is to be left in the area after hay is removed.

2019 FARM LEASE BID SHEET

LOCATION	DESCRIPTION	ACRES	BID AMOUNT
RESERVOIR LOT 1	Hay ground comprised of <i>thirty-five acres (35)</i> of which 16 acres of grassland	16 ACRES GRASS LAND	_____
RESERVOIR LOT 2	Hay ground Lot two (2) located on the West side of the Herington Reservoir comprised of fifty-four (54) acres more or less consisting of forty acres (40) acres of grassland and fourteen (14) acres) of water course. This property is part of the State of Kansas Wildlife and Game program and therefore is subject to the following rotating crop schedule. The Blue section can be mowed each year at five (5) acres, the Orange section shall be mowed in the years of 2013,16,19,22,24 at thirty (35) acres plus the Blue area of five (5) acres. The Green area shall be mowed in the following years, 2014,17,20,23,26, at fourteen (14) acres plus the Blue area. This will require that the lessee pay attention to the scheduled mowing and attached rate of mowing area.	40 ACRES GRASS LAND 14 ACRES WATER COURSE	_____ _____
RESERVOIR LOT 3	Hay ground Lot three (3) located on the Northern East side of the Herington Reservoir comprised of ten acres (10) more or less. This property is subject to the State of Kansas Wildlife and Game program; however, it may be hayed yearly provided the conditions are adequate.	10 ACRES GRASS LAND	_____
RESERVOIR LOT 4	Hay ground Lot four (4) located on the east side of the Herington Reservoir. The parties agree that the above-described real property is comprised of fifteen(15) is comprised of fifteen (15) more or less of grassland.	15 ACRES GRASS LAND	_____
RESERVOIR LOT 6	Hay ground Lot six (6) located on the South-east side of the Herington Reservoir comprised of ten acres (10) more or less of grassland and twenty-five (25) acres of water course. This porperty is subject to the agreement the City of Herington has with the State of Kansas Wildlife and Game and is subject to scheduled to mowing by year.	10 ACRES GRASSLAND 25 ACRES WATER COURSE	_____ _____
RESERVOIR LOT 7	Hay ground Lot seven (7) located at the Northern most edge of the lake consisting of four lots of apx. Fifteen (15) acres each more or less. This property is attached to an agreement between the City of Herington and the State of Kansas Wildlife and Game. Each lot of the parcel can be cut per schedule each year as scheduled and is rotated each third year.	15 ACRES GRASSLAND	_____
RESERVOIR LOT 8	Hay ground Lot eight (8) located at the middle and East side of the Herington Reservoir comprised of approximately twenty-three (23) acres more or less of grassland payable in thirds per year or 7.67 acres each. This lot is split up for use due to a state Wildlife agreement with the State of Kansas Wildlife and Game. One third (1/3) of the lot can be cut per schedule each year and is rotated each third year.	23 ACRES GRASSLAND	_____
INDUSTRIAL PARK	Hay ground in the Herington Industrial Park (Lot 16,17,18,19,20). The parties agree that the above-described real property is comprised of six and sixty-five hundredths (6.65) acres more or less	6.65 ACRES GRASSLAND	_____
CEMETERY	Hay ground Parcel 12, located North and East of Sunset Hill Cemetery in Herington and consists of eight (8) acres more or less of grassland	8 ACRES GRASSLAND	_____
AIRPORT - A	Hay ground between the Taxis-way and main runway; Area West of Main runway and around hangars; East side of the main runway; North and South sides of the Southeast concrete runway; Herington Airport	130.19 ACRES GRASSLAND	_____

AIRPORT - B	Pasture land One hundred six and ninety-nine tenths (106.99) acres in the Northwest quarter (NW/4) of section Thirty-one (31), Township Fifteen (15) South, Range Six (6) East of the 6th P.M. Morris County, Kansas at the Herington Airport	101.99 ACRES GRASSLAND	_____
AIRPORT - C	Pasture land Forty-seven and three-tenths (47.3) acres in the Southwest Quarter (SW/4) of Section Thirty-one (31), Township Fifteen (15) South, Range Six (6) East of the 6th P.M., Morris County, Kansas At the Herington Airport	47.3 ACRES GRASSLAND	_____